



Program Manager - Extractives

Department of Foreign Affairs and Trade, Australian Aid - Pretoria

The Australian Government's development cooperation program in Africa focuses on areas where Australian experience and expertise match the priorities of African governments including extractives (mining, oil and gas) management and governance.

JOB DESCRIPTION

Under limited direction, the Extractives Program Manager will manage, support and provide advice on the design, implementation, monitoring and evaluation of extractives and other technical assistance in countries to which the Australian High Commission in Pretoria is accredited (Angola, Botswana, Lesotho, Mozambique, Namibia, South Africa and Swaziland).

For more information about, the Department of Foreign Affairs and Trade, Australian Aid Program please visit our website <http://aid.dfat.gov.au/Pages/home.aspx>

MINIMUM QUALIFICATIONS

- Bachelor (mandatory) and post-graduate (preferable) qualifications in law, economics, finance, development or other fields related to the extractives sector
- An operational knowledge of aid management and development policy
- Experience using Microsoft Word, Excel and financial management information systems
- At least five years relevant work experience, preferably more. Experience working for a development agency is desirable but not essential.

OTHER REQUIREMENTS

- A security assessment, including police, qualification and referee checks will be undertaken during the selection process.
- Hold or be able to obtain a South African work permit before commencing employment (supply proof)
- Valid passport as the position may be required to travel regularly outside South Africa.

SALARY

The salary level associated with this position has been benchmarked against the wider market and is competitive. The package on offer includes provident fund, medical insurance and performance-based pay progression.

APPLICATION

Please email Karen Scoble at karen.scoble@dfat.gov.au for a Candidate Information Pack detailing the role, selection criteria and application process.

CLOSING DATE

9am 30 June 2014 South African time.